

NDIS Plan Management

Assured Home Care - Your Independent Plan Management Provider

A positive difference!



Managing Your Plan

Plan Management involves coordinating all your NDIS funded supports from selected providers; managing all plan expenditure against budget, coordinating supplier payments and expense reimbursement, and ensuring all government reporting requirements are met.

The National Disability Insurance Agency (NDIA) provides 3 options for participants in managing their NDIS plan:

- Self-Managed/Self-Directed
- **Independent Plan Management Provider**
- NDIA Managed (known as Agency Managed)

For many participants, your chosen option will be dependent on a few considerations:

- How much choice and control you would like over the management of your Plan?
- Whether you have the time, capacity, confidence and desire to manage your own Plan?
- How comfortable you are in appointing an independent Plan Manager that will keep your best interests at heart?

Importantly, YOU have the choice in how you wish your plan to be managed.

So, you've worked out what disability supports you need, and would like, to access.

How will you go about managing your NDIS Plan?



Assured Home Care Your Plan Management Provider



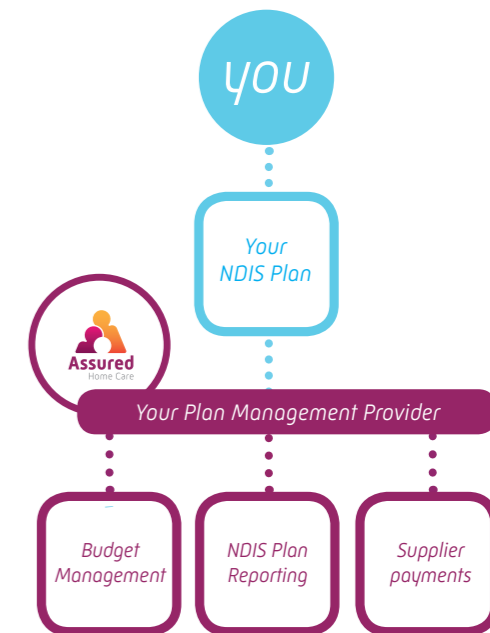
Assured Home Care can provide assistance as a plan management provider

Assured Home Care will act on your behalf in administering your NDIS Plan, managing your Plan budget, including payment coordination of all your funded services and supports; and managing all paperwork on your behalf.

This can take away much of the headache on your end!

The NDIA will pay us directly but you will still have an active responsibility in the administration of your Plan – in choosing your services and supports.

If you choose to have your plan managed by an independent provider such as Assured Home Care, you can also include services from providers not registered with the NDIS.



Assured Home Care Your Plan Management Provider

Appointing Assured Home Care as your Plan Management Provider

If you would like to appoint Assured Home Care as your Plan Management Provider, then **independent plan management services** should be included within your NDIS funding request.

It's important to understand that as an eligible participant, your request for independent plan management services **cannot be denied** under the NDIS conditions.

You will find this funded item under the NDIS category **Improved Life Choices***.

Remember, you can choose to change your Plan Management approach at any point in time. If you've not opted for independent plan management as part of your initial NDIS request, then you can request a review, or wait for your next formal plan review date to request these services (12 months).

Payment of Expenses

Once you have authorised Assured Home Care as your Plan Manager, all invoices relating to your supports can be sent from your service providers to us for payment. We will then claim reimbursement from the NDIA through the NDIS MyPlace Portal.

We will ensure that all invoices sent match the supports provided in your NDIS Plan & Budget.

You can request that Assured Home Care send to you regular 'receipts' of payments made against your Plan.

This will ensure that you can monitor your NDIS funding, should you wish, at all times.

Our aim is to help you get the most out of your NDIS Plan!

Monthly Activity Statements

We will provide to you a monthly statement of activity against your NDIS Plan.

This will provide a snapshot for you each month of the support services invoiced, and actual spend against your NDIS Plan budget.

Managing your Budget

We will continually track and monitor spend against your approved NDIS Budget.

We can assist you in allocating your support services across the life of your NDIS Plan (12 months), and will provide adequate notice if the budget is overspent, or help you to allocate any remaining funds.

*Improved Life Choices

Support Item	Support Item Ref No.	Description
Plan Management activities	14_031_0127_8_3	Setting up and Undertaking regular liaison with providers and monitoring support provision.
Financial Intermediary and Plan Management - set up costs	14_033_0127_8_3	A one-off setting up of the financial management arrangements for managing of funding supports.
Financial intermediary monthly processing	14_034_0127_8_3	A monthly fee for the ongoing maintenance of the financial management arrangements for managing of funding supports.

NOTE: Costs for these services are capped against the NDIS Price Guide.



Start your journey today

> Need further assistance?
We'd love to help!

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